

Museum Division Trustees Minutes

Room 14 in the Potomac Building
St. Mary's County Governmental Center
May 12, 2014

Board Members present: Susan Gough, Brian Barthelme, James Banagan (Vice President), Lynn Fitrell, Eleanor Slater, Dale Springer (President), Mary Farrar, Stephanie Waikart (Secretary), Helen Dorsey.

Board Members Absent: Steve Dunlap, Patricia Friend.

Staff Present: Brian Loewe, Recreation & Parks
Debra Pence, Manager, Museum Division

Call to Order

President Dale Springer called the meeting to order at 8:35 a.m. The board pledged allegiance to the flag and observed a moment of silence.

Roll Call

The secretary verified the roll and the presence of a quorum.

Approval of Minutes

The March 10, 2014 minutes were presented and approved with no changes. Susan Gough moved the minutes be approved. Jim Banagan seconded the motion. Minutes passed with a voice vote.

Old Business

Highlights from the Museum Manager's reported good attendance numbers over the past couple of months given the end of winter season. The staff attended to site openings for the upcoming season events including. A wedding was also held in early March at the Piney Point Lighthouse site and the popularity of the site for similar events continues to grow. The MHAA grant report was completed and submitted and Debra Pence completed the Open Meetings Act training as required by the County Attorney's Office. Lynn Fitrell made the motion to accept the report as presented. Brian Barthelme seconded. Motion was passed unanimously.

The Trustee's annual report is being prepared for submission to the Board for approval.

New Business

St. Clement's Hundred/DNR

Helen Dorsey presented (and distributed) results of a recent poll conducted by Goucher College on behalf of the State which indicated a strong preference to save and preserve more open park space. An erosion survey was also completed to support the SCI Shoreline Revetment project permit/planning.

The Friends

The Friends are hosting two membership events in 2014 – a combined membership/Annual meeting on May 16th at the PPLHM Keepers Quarters and a Fall membership event on Oct 17th at the SCI Museum.

Events

The Maryland Day Celebration hosted at the SCI Museum was attended by 80+ people and was a successful event thanks to the staff, despite the cold weather and shift to an inside venue. The water taxi at St. Clement's also has passed its USCG inspection.

Site projects/improvements and events continued into April At the PPLH Museum with the "Potomac River Clean-up Day" and "Learning is Forever" events held in cooperation with the PPLHM staff. Additionally, the Volunteer Appreciation Luncheon was attended by more than 40 volunteers, staff and Board members on April, 27th at the Chancellors Run Regional Park.

Department Update

The Board congratulates Kim Cullins on being named the Employee on the Year and thanks her for her outstanding service to the Museum Division.

Brian Loewe reported on the FY15 County Budget approval process and that CIP work session begin on Wednesday, May 14th.

Board members were reminded of the importance of their continued help and support at upcoming events for this spring and summer.

Next Meeting

The next regularly scheduled meeting will be 8:30 a.m., July 14, 2014 in the Potomac Building, Leonardtown.

Adjournment

With no further business, Lynn Fitrell made a motion to adjourn, seconded by Brian Barthelme. The meeting adjourned at 9:25 a.m. Members of the Board were escorted on a tour of the grounds and buildings to see the projects/improvements to the site.

Respectively submitted,

Stephanie Waikart
Secretary